

JOB VACANCY ANNOUNCEMENT

U.S. MISSION - ACCRA



The U.S. Mission in Accra, Ghana is seeking a highly motivated and qualified Ghanaian for the position of **AID PROJECT MANAGEMENT ASSISTANT - PMI** in the Health Population and Nutrition Office (HPNO) of USAID/Ghana.

Education & Prior Work Experience: A four-year bachelor's degree University/Collegiate study (with preference for any professional certification) in public health, sociology/social sciences, economics, business, accounting or other health-related field. Additional courses beyond a bachelor's degree will be an advantage. A minimum of three years in progressively responsible positions in the following technical areas: public health, including malaria, other infectious disease or other related field including community-based programs with international organizations, host government, other donors or Non-Governmental Organizations is required. Community-based development program experience is a plus.

For full requirements and position description, please log on to

<http://ghana.usembassy.gov/jobopportunities.html>

or

<http://transition.usaid.gov/westafrica/employment/index.htm>

Salary Range: GH¢ 17,869.00 – GH¢26,801.00 p.a. (depending on qualification and experience)

Interested individuals should submit cover letter and curriculum vitae with referees to:

Human Resources Office
American Embassy, Accra
P.O. Box GP194, Accra
by Email to AccraHRO@state.gov

CLOSING DATE: November 20, 2013

Please note that only short-listed applicants will be contacted.

USAID/Ghana anticipates awarding one Personal Services Contract (PSC) regarding this announcement. Please note that this does not constitute any guarantee that a PSC will be awarded as result of this announcement.